



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF LUCENA CITY



14 July 2025

DIVISION MEMORANDUM

No. 245, s. 2025

**DIVISION ONLINE ORIENTATION OF LEARNING RESOURCE COORDINATORS
ON SUPPLEMENTARY LEARNING RESOURCES (SLR) MANAGEMENT**

TO: Asst. Schools Division Superintendent
Chief Education Supervisors – SGOD & CID
Public Schools District Supervisors
Public Elementary and Secondary School Heads
LR Coordinators
All Others Concerned

1. Pursuant to DepEd Order No. 24, s. 2023, titled “Guidelines on the Provision of Supplementary Learning Resources for Public School Libraries and Library Hubs,” and in support of the effective management and utilization of Supplementary Learning Resources (SLRs), this Office, through the Curriculum Implementation Division – Learning Resources Management Section, (LRMS) shall conduct the **Division Online Orientation of Learning Resource Coordinators on the Supplementary Learning Resource (SLR) Management on July 18, 2025 (Friday), at 3:00 p.m. via MS Teams.** A link will be provided the day before the activity.
2. This activity aims to:
 - a. Strengthen the capacity of Learning Resource Coordinators (LRCs) in managing Supplementary Learning Resources (SLRs) based on DepEd Order No. 24, s. 2023.
 - b. Address common challenges such as inventory discrepancies, improper handling, underutilization, and lack of orientation on guidelines and procedures.
 - c. Promote systematic SLR monitoring, accountability, and sustainability to improve the availability and quality of resources in schools.
3. The activity shall be participated in by designated Learning Resource Coordinators from both elementary and secondary public schools, including School Heads, as listed in the attached document.
4. For clarification and further inquiries, you may contact the LRMS team at these numbers 09608515773, 09994463044, & 09182564216.
5. Immediate dissemination of this Memorandum is desired.

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SUSAN DL. ORIBIANA
Schools Division Superintendent

[Signature]

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CID/LRM / SMD /
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DM – DIVISION ONLINE ORIENTATION OF LEARNING RESOURCE COORDINATORS ON
SUPPLEMENTARY LEARNING RESOURCE (SLR) MANAGEMENT

LIST OF PARTICIPANTS

NO.	NAME	SEX	DESIGNATION	OFFICE /SCHOOL
1	Geleen Kyla Tabernilla	F	Teacher I	Camp Nakar ES
2	Julie-Ann G. Ramirez	F	Teacher I	Domoit ES
3	Joanne D. San Miguel	F	Teacher I	Elvira Razon Aranilla ES
4	Rosalyn N. Ayap	F	Teacher I	Gulang-gulang ES
5	Abegail Gonzales	F	Teacher I	Hermana Fausta ES
6	Bernard P. Cuarez	M	Teacher I	Ilayang Dupay ES
7	Marian L. Dalangin	F	Teacher III	Kanlurang Mayao ES
8	Chiqui L. Pabularcon	F	Teacher I	Lucena North I ES
9	Lyderen S. Javin	F	Teacher II	Lucena North II ES
10	Mark James G. Sapungan	M	Teacher I	Lucena North III ES
11	Reynalin D. Peña	F	Teacher I	Reymar Compound ES
12	Roselyn N. Quinto	F	Teacher II	San Lorenzo ES
13	Brenda P. Beltran	F	Teacher I	Silangang Mayao ES
14	Miradel D. Llanora	F	Teacher I	Zaballero Subdivision ES
15	Gladys G. Manuel	F	Teacher III	Lucena East I ES
16	Catherine R Condonar	F	Teacher I	Lucena East II ES
17	Gerlie V. Fuentes	F	Teacher I	Lucena East III ES
18	Regelyn S. Silva	F	Teacher I	Lucena East IV ES
19	Joyce Ayryl P. Lloce	F	Teacher I	Lucena East V ES
20	Marianelle A. Cabile	F	Teacher I	Lucena East VI ES
21	Rocelle G. Co	F	Teacher I	Lucena East VII ES
22	Maria Judeia N. Tavas	F	Teacher II	Lucena East VII ES Annex
23	Mary Ann E. Verzo	F	SPED Teacher I	Lucena East VIII ES
24	Rona Theresa U. Napoles	F	Master Teacher I	Lucena East IX ES
25	Racyl Chu	F	Teacher I	Ibabang Iyam ES
26	Gretchen M. Ebarle	F	Teacher I	Ibabang Talim ES
27	Lyka Vanessa G Rodil	F	Teacher III	Ilayang Talim ES
28	Melanie O. Aguallo	F	Teacher III	Isabang ES
29	Ma. Margarita S. Lopez	F	Teacher III	Isabang ES - Bocohan Annex
30	Maria Christen D. Pareñas	F	Master Teacher II	Lucena West I ES
31	Joanah C. Maming	F	Teacher I	Lucena West II ES

32	Maria Aurea E. Lontok	F	Teacher III	Lucena West III Elementary School
33	Mira Khel Roces Tenorio	F	Teacher I	Lucena West IV ES
34	Erica Shaira P. Alicbusan	F	Teacher II	Ransohan Integrated School
35	Leyden V. Consistable	F	Master Teacher I	Salinas ES
35	Clarice Ann Falculan Guerra	F	Teacher I	Barra ES
36	Lizette D. Pereda	F	Teacher I	BLISS ES
37	Jean Dorothy Jader	F	Teacher I	Dalahican ES
38	Moana Abellanida Centeno	F	Teacher I	Dalahican ES Annex
39	Algen C. Salivia	F	Teacher II	Lucena South I ES
40	Kristal Bathan Meude	F	Teacher I	Lucena South II ES
41	Ryan Allen T. Ella	M	Teacher I	Mayao Castillo ES
42	Ma. Kristine Ong	F	Teacher I	Mayao Crossing ES
43	Meryll C. Calvendra	F	Teacher I	Mayao Parada ES
44	Marjorie A. Serafin	F	Teacher II	Talao-Talao ES
45	Maribel B. Millares	F	Teacher III	Cotta National High School
46	Abegail Alfonso	F	Head Teacher	Gulang-gulang National High School
47	Mike F. Ebio	M	Teacher I	Gulang-gulang National High School - Domoit Extension
48	Catherine Joy F. Manalo	F	Teacher II	Ibabang Talim Integrated High School
49	Aires J. Rey	F	Master Teacher I	Lucena Dalahican National High School
50	Geraldine Q. Andal	F	Teacher I	Lucena Dalahican National High School - Barra Annex
51	Charito Laguardor	F	Teacher III	Lucena City National High School
52	Joy M. Soco	F	Teacher I	LCNHS - Ilayang Dupay Extension
53	Abby Gale M. Enriquez	F	Teacher I	LCNHS - Mayao Castillo Extension
54	Louelle L. Gonzales	M	Teacher I	LCHNS - Mayao Crossing Extension
55	Lemuel Guinto	M	Teacher III	LCNHS - Sil. Mayao Extension
56	Janeth D. Bendal	F	Teacher I	Mayao Parada Agricultural

				Integrated High School
57	Ma. Claudette S. Magpantay	F	Teacher II	Napoleon Ravanzo National High School
58	Catherine Marie P. Barba	F	Principal I	Camp Nakar ES
59	Ronnie J. Cada	M	Principal I	Domoit ES
60	Marilyn A. Merto	F	Principal III	Elvira Razon Aranilla ES
61	Paulina P. Labitigan	F	Principal II	Gulang-Gulang ES
62	Maria Leah P. Comia	F	Principal I	Hermana Fausta ES
63	Ferdinand P. Macatugob	M	Principal I	Ilayang Dupay ES
64	Maria Corazon A. Rubio	F	Principal II	Kanlurang Mayao ES
65	Ma. Concepcion D. Bobadilla	F	Principal I	Lucena North I ES
66	Ian Carlos M. Vizconde	M	Principal I	Lucena North II ES
67	Cynthia R. Gimenez	F	Principal I	Reymar Compound Elementary School
68	Josephine L. Ocampo	F	Principal II	San Lorenzo Elementary School
69	Pearl L. Tuzon	F	Principal II	Silangang Mayao Elementary School
70	Hazel T. Abanto	F	Principal II	Zaballero Subdivision Elementary School
71	Lorelie A. Jasul	F	Principal I	Lucena East I ES
72	Rosa Linda D. Garcia	F	Principal II	Lucena East II ES
73	Allan L. Jumpalad	M	Principal I	Lucena East III ES
74	Benilda M. Pujanes	F	Principal I	Lucena East IV ES
75	Maximino Garcia	M	Principal I	Lucena East V ES
76	Xandra Leah S. Dames	F	Principal I	Lucena East VI ES
77	Rowena J. Adormeo	F	Principal III	Lucena East VII ES
78	Lilian B. Paderes	F	Head Teacher III	Lucena East VII ES Annex
79	Maria Cristina V. De Torres	F	Principal II	Lucena East VIII ES
80	Cherry Alva P. Espedido	F	Head Teacher III	Lucena East IX ES
81	Jose Virgel Adriano	M	Principal II	Ibabang Iyam ES
82	Joseph V. Mendiola	M	Principal I	Ibabang Talim ES
83	Andy G. Palillo	M	Principal I	Ilayang Talim ES
84	Editha B. Huelva	F	Principal III	Isabang ES
85	Jennifer M. Oestar	F	Head Teacher III	Isabang ES – Bocohan Annex
86	Carlos V. Villaester	M	Principal I	Lucena West I ES
87	Yvette M. Preclaro	F	Principal II	Lucena West II ES
88	Josephine E. Permalino	F	Principal II	Lucena West III Elementary School

89	Enelyn H. Bayani	F	Principal I	Lucena West IV ES
90	Lowell B. Busa	M	Principal I	Salinas ES
91	Michael J. Medina	M	Principal I	Ransohan Integrated School
92	Gloria S. Bobadilla	F	Principal I	Barra ES
93	Analyn I. Mendoza	F	Principal I	BLISS ES
94	Ferlinda M. Briones	F	Principal II	Dalahican ES
95	Feliciano B. Salandanan	M	Principal I	Dalahican ES Annex
96	Audones B. Dueñas	M	Principal II	Lucena South I ES
97	Jefferson R. Alojado	M	Principal I	Lucena South II ES
98	Leilani P. Tan	F	Principal I	Mayao Castillo ES
99	Maria Irene M. Flores	F	Principal II	Mayao Crossing ES
100	Loida L. Tabernilla	F	Principal I	Mayao Parada ES
101	Enrique A. Cuario	M	Principal I	Talao-Talao ES
102	Junet Andrea M. Lavarro	F	Asst. School Principal	Cotta National High School
103	Rolito M. Inojosa	M	Principal IV	Gulang-Gulang National High School
104	Pelagia R. Regio	F	Asst. School Principal	Gulang-Gulang National High School – Domoit Extension
105	Ritchelda D. Abadilla	F	Principal I	Ibabang Talim Integrated High School
106	Abel Otico	M	OIC	Lucena Dalahican National High School
107	Maria Dreza Simbahan	F	HT III	Lucena Dalahican National High School - Barra Annex
108	Rodolfo A Sena Jr.	M	Principal III	Lucena City National High School
109	Arcelito M. Aliento, Jr.	M	TIC	LCNHS - Ilayang Dupay Extension
110	May Grace D. Salazar	F	TIC	LCNHS - Mayao Castillo Extension
111	Allelyn M. Mangundayao	F	OIC-School Principal	LCHNS - Mayao Crossing Extension
112	Rudyard U. Rocafor	M	TIC	LCNHS - Sil. Mayao Extension
113	Sherin D. Bustamante	F	Teacher III/TIC)	Mayao Parada Agricultural Integrated High School

114	Fermela V. Calvario	F	TIC	Napoleon Ravanzo National High School
115	Anicia J. Villaruel	F	EPS-LRMS	CID
116	Noel Rey T. Estuita	M	PDO II-LRMS	CID
117	Sayre M. Dialola	F	Librarian II	CID
118	Pascual C. La Rosa Jr.	M	SEPS	SGOD